

Date: July 13, 2009

To: State Union Administrative Offices

From: Mary Muellner, Director
Statewide Payroll Services

Subject: Multiple Dues Deductions

The following information was recently distributed to agencies and all employees.

2009 legislation allows for employees with two or more qualifying state jobs, represented by different unions, to have a dues deduction for each union. Previously, employees were limited to one dues deduction. Affected employees may notice multiple dues deductions starting with the July 17, 2009 paycheck. In addition, the deduction descriptions have been modified to identify each union deduction.

Example:

Old: Labr Union

New: AFSCME5

If employees have questions about union deductions, including stopping deductions and refunds, they should be referred to the union(s) involved.

In the past, an edit was in place that allowed for one union dues deduction per employee. This edit has been eliminated. As a result, it is critical that dues' "**starts and stops**" be submitted timely to reduce the number of deductions taken in error and employees contacting agency staff and union offices regarding dues that should not have been taken. **Please note that union dues changes impact not only employees who move from one union to another – but also effect employees who move from being a fair-share member to being a full share member (or vice versa) within the same union.**

You should continue to respond to employee questions and process refunds as needed.

Union deduction's staff should contact Erin Gregory at 651-201-8069 or deductions.mmb@state.mn.us if there are questions.