



Retirement Issues for New and Newly Tenured Faculty Members

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Richard Kaspari

IFO Legal, Benefits, and Equity Representative

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PURPOSE OF THIS RETIREMENT WORKSHOP

1. To give you a general overview of your retirement programs, with emphasis on the decisions you must make in the near future.
2. To help you make an informed decision between the Teachers Retirement Association (TRA) and the Individual Retirement Account Plan (IRAP) as your basic pension coverage.
 - Almost all new faculty members will start out in the IRAP as their basic retirement plan. However, faculty members who have previous coverage in one of Minnesota's defined benefits plans (TRA, MSRS, or PERA) will start out in TRA.
 - New faculty members who start out in IRAP have up to one year to switch to TRA as their basic pension plan and vice-versa. If you do nothing, you will stay in the plan to which you were initially assigned.
 - If you decide to switch from IRAP to TRA, that decision is irrevocable for life. If you select or default into IRAP and you later achieve tenure, you will get a second, one-year window during which they can switch to TRA.
 - The choice you make determines the basic form and portability of your pension. The IFO wants you to make a careful and informed decision that best fits your plans.
3. To introduce you to the Supplemental Retirement Plan (SRP), in which faculty members participate, beginning with their third year of full-time employment.
4. To inform you of some large tax shelters and tax breaks available to you in the 403b Voluntary Savings Plan (VSP or TSA), the 457 Deferred Compensation Plan (DCP), and the post-retirement Healthcare Savings Plan (HCSP).
5. To introduce the investment options and resources available in the IRAP, SRP and VSP.
 - Faculty in the IRAP, SRP, and VSP can choose between 28 investment funds. These include a range of assets types (stocks, bonds, money market, balanced funds, target date funds, etc.) The administrator of these Plans, currently TIAA, also provides investment education and counselling.

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MinnState RETIREMENT PLANS FOR FACULTY

Level 1. Social Security and Medicare (Mandatory)

Level 2. Basic Pension Plan (Mandatory)

All faculty members who have worked more than 25% time must have a basic retirement plan.

Teachers Retirement Association (TRA)	OR	Individual Retirement Account Plan (IRAP)
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Traditional teachers define benefit plan
Provides a guaranteed post-retirement income
Based on years of service and “high five” salary

Personal investment account plan
Managed for MinnState by TIAA
28 mutual funds and TIAA annuity options

One year to make a choice – the default is your initial plan if no other choice is made. Upon tenure, faculty members in IRAP will get a second opportunity to choose TRA.

Level 3. Supplemental Retirement Plan (SRP) (Mandatory)

The SRP covers all faculty members after two years of full-time employment.

- Managed by TIAA
- Same set of investment options as IRAP

**The current contribution is 5% of salary over \$6,000 per year, up to \$2,250/year
Matched 100% by the employer.**

Level 4. Tax Sheltered Savings Plans (Voluntary)

Voluntary Savings Plan <i>also known as 403(b) or TSA plan</i>	AND/ OR	Deferred Compensation Plan <i>also known as the 457 plan</i>
<ul style="list-style-type: none">• Managed for MinnState by TIAA• Same statement as IRAP and SRP• Both traditional and Roth options• \$20,500 Limit for < age 50• \$27,000 Limit for > age 50		<ul style="list-style-type: none">• Managed by the Minnesota State Retirement System (MSRS)• Both traditional and Roth options• \$20,500 limit for < age 50• \$27,000 limit for > age 50

Faculty members can contribute to both, for combined limits of \$54,000 for < age 50 and \$54,000 for > age 50, plus additional “catch-up” contributions.

Level 5. Post-Retirement Healthcare Savings Plan (Mandatory)

- **Severance Pay**
- **Health Reimbursement Arrangement**

TRA vs. IRAP

Feature	TRA	IRAP
How the plan works	<p>TRA is a defined benefit plan.</p> <p>Assets are held collectively and invested by the State Board of Investment. Your benefit is based on a formula that is based on the average of your highest consecutive five years of salary. You get an annual retirement benefit at normal retirement age (age 66) that is equal to 1.9% of your high-5 average salary for each year of service.</p>	<p>IRAP is a defined contribution plan.</p> <p>You have your own individual account into which both your contributions and your employer contributions are deposited. You choose where to invest your funds from an array of options. Your retirement benefits are based on how much you accumulate in your account from contributions and earnings.</p>
Contributions	<p>7.75% for the employer, increasing to 8.75% by FY24</p> <p>7.5% for employees, increasing to 7.75% in FY24</p>	<p>6% employer</p> <p>7.5% employee, increasing to 7.75% in FY24</p>
Vesting	<p>After 3 years. If you do not vest, you can withdraw your own contributions, (not the employer's contributions) with interest at the rate of 4%.</p>	<p>Both employer and employee contributions plus interest are immediately vested and belong to the employee.</p>
Portability	<p>Not very portable unless you go to work for another public employer within Minnesota. If you change jobs and move to another state or to the private sector, you can leave your</p>	<p>Very portable. If you change jobs mid-career you can either withdraw all the proceeds of your account (employer and employee) and roll it into a IRA rollover, transfer it to the</p>

Feature	TRA	IRAP
Portability (continued)	<p>contributions with TRA and begin drawing a reduced benefit at age 55, or an unreduced benefit at age 66, but your high-5 salary will be the salary you earned before you moved, so it will be eroded by inflation. If you withdraw before retirement you will get your own money back at 4% interest - you will forfeit the employer's share and the interest thereon.</p>	<p>pension plan of a new employer (if they allow it). Because of IRAP's excellent investment choices and very low fees, you may wish to simply leave your money in the plan until you retire and it will grow at the rate of investment return.</p>
Risk	<p>The primary risk is that you change jobs mid-career, which can have a serious adverse effect on your retirement benefits.</p> <p>A second kind of risk is that your salary could grow at a slow rate. If this happens, "high-5" salaries increase slowly and therefore benefits grow slowly.</p> <p>Finally, there is a political risk. Defined benefit plans are under attack by some legislators. Market losses by the <i>plan</i> can mean higher contributions or lower <i>future</i> benefit accumulation.</p>	<p>You bear the risk of investment.</p> <p>If you invest wisely, and the financial markets cooperate, you can do very well.</p> <p>If not...</p>

Feature	TRA	IRAP
Benefit Options at Retirement	Your benefit is a guaranteed lifetime annuity (monthly income). You can choose from six (6) annuity options offered by TRA, including a single life annuity or different joint and survivor annuities.	You have very flexible benefit options, including annuities, lump sum withdrawals, interest only withdrawals, periodic payments, or combinations of the above.
Post Retirement Cost of Living Adjustments (COLA's)	1.0% per year increase in monthly benefit, increasing, starting FY24, to 1.5% per year in FY29. (Subject to future legislation.)	IRAP members can leave their money invested and it will grow (or shrink) at the rate of investment return until it is withdrawn. They can also purchase annuities with COLA's.
Early Retirement Penalties	TRA's "normal" retirement age is 66. If you retire earlier than the normal retirement age, and begin drawing your retirement benefit, that benefit is reduced for each year you retire prior to the normal retirement age. Those who reach thirty years of service and age 62 see smaller reductions.	The earlier you retire, the less money you will have accumulated in your retirement account, and that money will have to last through more years in retirement. Leaving MinnState before the year you turn 55 means a 10% withdrawal penalty until age 59½.
Generalizations	TRA is attractive for employees who think they will work in TRA covered employment throughout their career and retire close to TRA's normal retirement age. It is an attractive alternative to people who are risk adverse when it comes to investments.	IRAP is attractive to people who think they are likely to change employers prior to retirement. Its greatest attraction is its portability. IRAP is also attractive to people who are not risk adverse when it comes to investments.

COMMON SENSE ABOUT INVESTING

- 1. Invest for the long term.** Put a sizeable portion of your investment in equities (stocks), which have a high long-term yield compared to fixed interest investments and bonds. Ignore the short-term volatility--you should be concerned about what has the highest average yield in the long term. You will certainly see times when the market goes down, but if you are young, you can ride out the downswings.
- 2. Diversify.** Each of the investment funds available to you is diversified among many companies. However, you may want to diversify among asset types, such as real estate, bonds, and international investments, to reduce overall volatility of returns on your portfolio. How you diversify depends on your risk tolerance and years from retirement.
- 3. Don't chase the markets.** Pick an asset allocation strategy and stick with it. By the time information relevant to making investment decisions reaches the average investor, the markets have already adjusted to the change. People's instincts tend to be to want to buy when the market is going up and to sell when it is going down, just the opposite of "buy low--sell high". Stay away from the "brokerage window" to outside stocks, bonds, and funds, unless you are a seasoned investor.
- 4. Consider broad based index funds.** Index funds tend to beat actively invested money of the same type about most of the time. Because they aren't paying as much for high priced fund managers, index funds have much lower fees.
- 5. Rebalance your asset allocations periodically.** Because some asset types will increase faster or slower than others, your allocation percentages will get out of whack with your strategy. When you rebalance your asset allocations, you will be selling shares that are up in value to buy shares that are down in value--that's a good strategy. Stick to your long-term allocation strategy.
- 6. If you are uncomfortable investing, pick a "target date" fund.** Vanguard target date index funds do not require management, are diversified, and are automatically rebalanced to keep you on a "glide path" to your target date for retirement. They have very low fees. The fund with a target date closest to your 65th birthday is your default investment option.

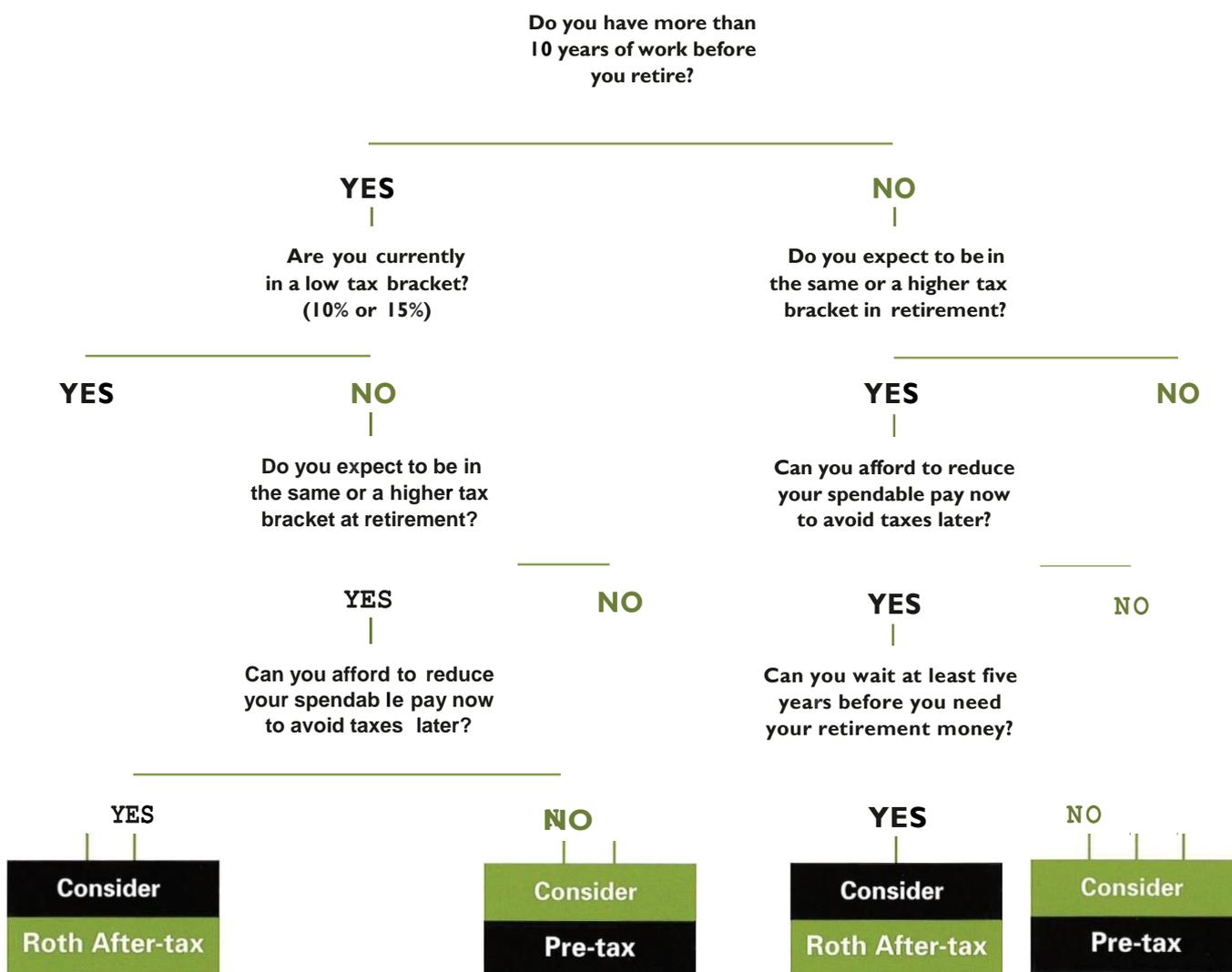
VOLUNTARY TAX SHELTERING

1. There are two employer sponsored voluntary tax sheltering programs available to faculty through payroll deduction:
 - **The Voluntary Savings Plan.** This plan is often referred to as the VSP plan, the TSA plan (Tax Sheltered Annuity), or the 403(b) plan (because it is authorized under Section 403(b) of the Internal Revenue Code). This tax sheltering program is available under state and federal law for employees of non-profit educational and cultural institutions.
 - **The State Deferred Compensation Plan.** This plan is often called the Deferred Comp Plan or the 457 plan (because it is authorized under Section 457 of the Internal Revenue Code). This tax sheltering program is available to all public employees.
2. Because faculty members are both educational employees and public employees, you qualify for both programs.
3. The maximum percentage of salary that can be contributed to either of these plans is 100%. The maximum dollar amount that can be tax sheltered under each program is \$20,500 per year - \$27,000 if you are over age 50. The dollar amount that can be tax sheltered by participating in both programs is \$41,000 per year - \$54,000 if you are over age 50.
4. In addition to the normal contribution limits, there are special “catch-up” provisions for people approaching retirement who did not maximize their contributions in the past.
5. The investment options in the VSP program are the same as under the IRAP plan and can be reviewed and evaluated at www.tiaa.org/public/tcm/minnesotastate/view-all-investment. The investment options under the Deferred Compensation program(s) are broadly similar in type. They can be reviewed and evaluated at www.msrs.state.mn.us/core-investment-options.
6. The Voluntary Savings Plan and the Deferred Compensation Plan have different withdrawal rules. The Voluntary Savings Plan has a 10% federal withdrawal penalty for withdrawals prior to age 59 ½, unless one retires at age 55 or older. The Deferred Compensation plan does not have this penalty. The Voluntary Savings Plan allows loans and “hardship” withdrawals, but the Deferred Compensation Plan does not.
7. Both the TSA program and the Deferred Compensation program offer a traditional plan (where contributions are pre-tax and taxes are paid at the time of withdrawal), and a Roth plan (where contributions are made after-tax, but there are no taxes paid on either the principal or interest at the time of withdrawal).

Conventional or Roth?

Why would anyone choose to pay taxes now rather than later? The answer for some people is to have more tax-free income when they retire. The decision, however, is not the same for everyone and what is right for you depends on your individual situation.

Answer the questions below and follow the path indicated to make a preliminary determination as to which type of contribution -traditional pre-tax or Roth after-tax — might be best for you.



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The chart assumes you are contributing the same amount to the plan, whether you choose a traditional pre-tax contribution or a Roth after-tax contribution. With that approach, your spendable pay would be reduced during your working years by the amount of tax paid on the Roth after-tax contributions.

This chart is only intended to be a tool that can indicate which type of contribution might be right for you and is not intended to be tax, legal, or accounting

advice. Your specific circumstances are not taken into account and may call for a different approach than the one indicated in the chart. Before deciding on a type of contribution, talk with a professional who can take into account any special factors that apply to you.

HEALTH CARE REIMBURSEMENT

The Post-retirement Health Care Savings Plan (HCSP)

Faculty members are covered by a post-retirement Health Care Savings Plan, administered by the MSRS. Money contributed to the HCSP is tax-free (not just tax deferred) and must be used for health-related expenses (deductibles, co-pays, health insurance premiums, vision and dental expenses, etc.). The money in your account is invested, with the same investment options as the MSRS 457 plan.

Three types of contributions go into the postretirement Health Care Savings Plan:

- 1) Severance pay (which is based on unused sick leave). Generally, long term faculty members currently receive around \$30,000-\$50,000 in severance pay.
- 2) A \$800 per year employer contribution—but only if the employee had accumulated \$700 or more balance in their HRA plan at the end of the prior year.
- 3) A \$250 payment on retirement.

Health Reimbursement Arrangements (HRAs)

All insurance eligible faculty members (0.5 FTE or more) will receive a \$800 employer contribution to their HRA account on January 1st of each year, to cover medical expenses not covered by insurance. Employees submit claims and are reimbursed from their accounts.

Unused balances in the HRA account carry forward and may be used in the subsequent year.

If at the beginning of a year an employee has less than \$700 in their HRA account, the employee will have \$800 added to their HRA account by the employer. If the employee has more than \$700 in their HRA account, the \$800 will be added to their postretirement Health Care Savings Plan.

By controlling healthcare expenses during years of employment, employees can accumulate tax-free savings for their health care expenses following separation from employment.

Flexible Spending Accounts (FSA)

Employees can voluntarily set aside up to \$2500 of their own money through payroll deduction to pay for their uncovered medical expenses on a non-taxed basis through what are called Flexible Spending Accounts or FSAs. This is a great tax break, but FSAs have one major weakness—the balances in the FSA accounts at the end of a calendar year do not carry forward to the next year—they are forfeited to the employer.

Both the HRA and FSA programs are managed by BRi, and are coordinated so that if a member has an FSA, claims will be paid first from the FSA account (because it doesn't carry forward to the next year) and then from the HRA account (because it does carry forward). You can open an FSA account upon the start of employment or during open enrollment in November of each year. Informational materials will be sent out prior to open enrollment.

IMPORTANT PHONE NUMBERS AND WEBSITES



Richard Kaspari, Benefits & Equity Representative

kaspari@ifo.org

651.227.8442 or 1(800) 325-9644 ext. 26

TEACHERS RETIREMENT ASSOCIATION

651-296-2409 or 800-657-3669

www.minnesotatra.org

TIAA

1-800-682-8969

www.tiaa.org/public/tcm/minnesotastate

Minnesota State Deferred Compensation Plan

1-800-657-5757

651-296-2761

www.mndcplan.com

121 Benefits (HRA & FSA Administrators)

800-300-1672

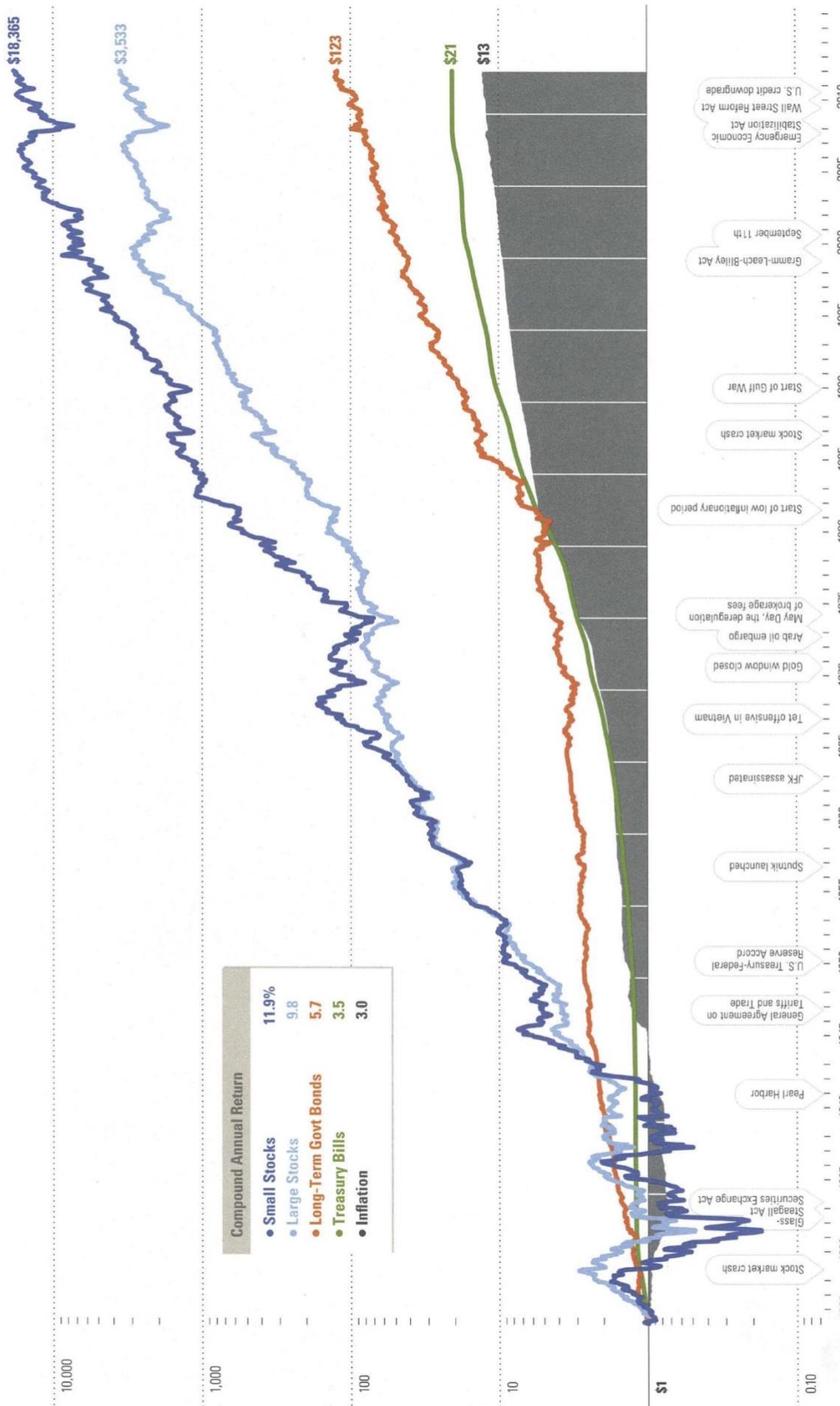
612-253-6633

www.121benefits.com

CAMPUS CONTACTS

Campus	Name	Phone	Email
Bemidji	Carol Hess	218.755.2445	chess@bemidjistate.edu
Mankato	Arielle Schmitz (A-L)	507-389-1190	arielle.schmitz.2@mnsu.edu
	Sarith Phan (M-Z)	507-389-1042	sarith.phan@mnsu.edu
Metro	Kellie Cecil-Medina	651-793-1298	kellie.cecilmedina@metrostate.edu
Moorhead	Kayla VanderLinden	218-477-2226	kayla.vanderlinden@mnstate.edu
St. Cloud	Jessica Bost	320-308-3920	jessica.bost@stcloudstate.edu
Southwest	Joan Tutt	507-537-6209	joan.tutt@smsu.edu
Winona	Jessica Wenzel	507-457-5639	jwenzel@winona.edu

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